

Westmount Charter School  
**Lunchroom Supervisor (Elementary Campus)**  
**Part-time, casual position (10:00 a.m. – 1:00 p.m. on school instructional days)**  
**Closing Deadline – Friday, November 15, at 4:00 p.m. MST**

## **EXTERNAL POSTING**

### **Competition #20241106-01**

Westmount Charter School is presently recruiting for one (1) full-week, casual Elementary Lunchroom Supervisor. This is a casual position requiring working Monday – Friday. This position requires working school instructional days commencing November 25, 2024, and terminating on June 25, 2025. Working hours are from 10:00 a.m. to 1:00 p.m. daily. Please refer to the careers section of the school's website at [www.westmountcharter.com](http://www.westmountcharter.com) for detailed information on the duties and qualifications for this position.

Employment is conditional upon receipt of an employee, not a volunteer, current valid and clear Police Information Check including a vulnerable sector check.

To pursue this competition please provide an application letter and a copy of your resume including the names of two references. Please forward all documents electronically and in confidence to the central office as noted below by the closing date and time. Please be sure to reference the competition number in your application.

Westmount Charter School  
728 – 32 Street NW  
Calgary, Alberta  
T2N 2V9  
Attention: Ms. Maria Bernardin  
Human Resources Director  
Email: [humanresources@westmountcharter.com](mailto:humanresources@westmountcharter.com)

*No telephone inquiries. We thank all applicants for their interest in the position however only those selected for an interview will be contacted.*

**Closing deadline is Wednesday, November 15 2024, at 4:00 p.m. MST**

*Westmount Charter School provides a welcoming, caring, and safe learning and working environment that respects diversity, strives for equity among our students and staff, and creates an atmosphere of inclusion, generating and fostering a sense of belonging among our community members. All individuals within the school authority have the right to learn and work in settings that promote equity of opportunity, dignity, and respect regardless of race, age, ancestry, place of origin, colour, religious beliefs, gender, gender identity, gender expression, physical or mental disability, marital status, family status, socioeconomic status, and sexual orientation.*