How to Set Up Your **MyBusStop** Account

The code for Westmount for the 2024-2025 year is: WCS52P8MHZ

1. Visit www.mybusstop.ca

2. For First Time Users - please register. You will need the 2024-2025 school code, as provided by your child's school, to complete this process.

3. For those already Registered, you will need the 2024-2025 school code, as provided by your child's school, to reselect your routes for this school year.

4. To select your route:

    i.   Under "My Account", select "My Routes"
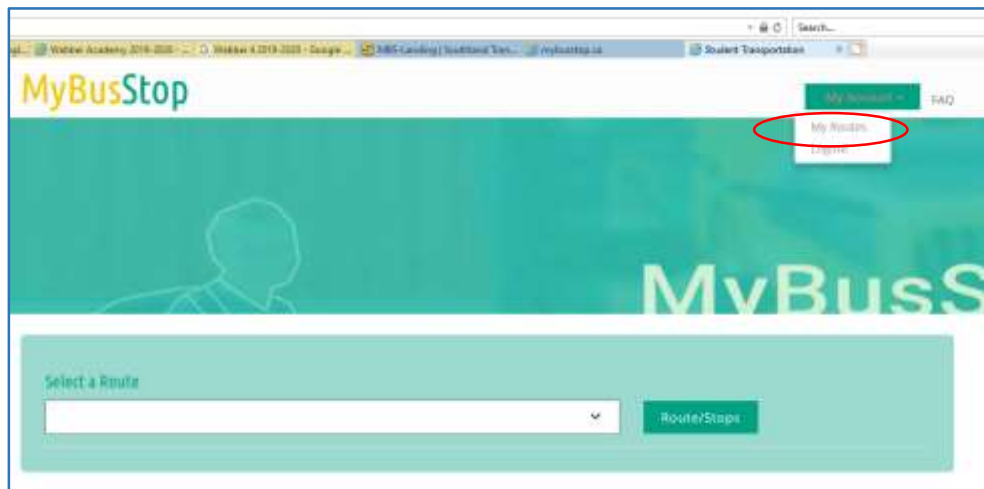
    ii.

        a. Enter your 2024-2025 School Code, select "Search"
        b. Highlight the relevant route and move it to the "My Routes" column. This will need to be completed for all components of the bus route, such as AM, PM and Fri PM.
        c. Select "Go Back to Portal" once all of your chosen routes have been moved to the "My Routes" column.

Enter School Code: *

YE95S54DKA   Search

School Routes	▶	My Routes	✕
Webber 1 AM	◀	Webber 1 AM	
Webber 1 PM		Webber 1 PM	
Webber 2 AM			
Webber 2 PM			
Webber 3 AM			
Webber 3 PM			

Go Back to Portal

iii.   To view your route:

a. Select the relevant portion of the run (AM/PM/Fri PM) from the drop-down menu.

b. Select "Route/Stops" to see all the stops on your run.

c. Select "Maps" if you wish to view the bus's progress in real time (which is updated every minute).

Select a Route

Webber 1 AM   ▾   Route/Stops

Map   Route/Stops

Route Status

(6/1)

BUS#

Est Delay by GPS

Dispatch Comments
No School

Carrier's Announcement

00:59

#	TIME	ADDRESS	ACTIONS
0	06:45	WB SOMERSET DR SW AFTER SOMERCREST GARDENS @ CTS#4743	○ My Stop
0	06:48	NB JAMES MCKEVITT RD SW AFTER SHAWNESSY BLVD @ CT #9215	○ My Stop
0	06:51	SB EVERGREEN MEWS @ EVERGREEN LANE SW (SOUTH ARM) @Greenspace	○ My Stop
0	06:58	WB EVERCREEK BLUFFS WAY SW @ GREENSPACE (PATHWAY)	○ My Stop
0	07:10	NB PALLISER DR AFTER PUMP HILL GATE SW @CTS #4667	○ My Stop
0	07:20	EB CHEROVAN DR SW AFTER/JUST PAST THE ALLEYWAY @ HOUSE #63	○ My Stop
0	07:28	EB BEL AIRE DR @ BELVEDERE RD SW (INFRONT OF HOUSE 1247)	○ My Stop
0	07:55	WEBBER ACADEMY	○ My Stop

5. Set up your MyBusStop account on your phone from Google Play or Apple App Store to access MyBusStop on your smart device.

6. Allow for MyBusStop to send you push notifications. This will be the only way that delayed busses will be communicated this year.

Although we do our best to ensure MBS is functioning smoothly and accurately, there are occasional technical glitches. Should you have any questions or concerns, or spot a problem, please email <u>admin@mybusstop.ca</u> or complete the Troubleshoot Form at <u>http://www.southland.ca/mbs-landing/</u>.