

VOLUNTEER DRIVER APPLICATION AND DECLARATION 2016/2017

I wish to be designated as a volunteer driver for Westmount Charter School. As a designated driver, I know and understand that my own insurance is the primary insurance and that liability protection for volunteers drivers, beyond that provided by my insurance company, is provided by Westmount Charter Board while I am transporting students on a school sponsored activity or function in my own vehicle. In addition I meet the following conditions and terms of the Charter Board's policy to qualify as a designated driver.

- I am at least 21 years of age.
- I hold a valid Alberta Driver's License and have a safe driving record with less than six demerit points.
- I carry a minimum of \$2,000,000 public liability and property damage coverage.
- I have informed my insurance company of my intention to act as a volunteer driver.
- The vehicles I intend to use are well maintained and, to the best of my knowledge, are in safe driving condition.
- The vehicles I intend to use all have proper tires for the road conditions.
- The vehicles I intend to use each have a valid Alberta registration.
- The vehicles I intend to use each have seatbelts for every passenger.

By submitting this application to become a volunteer driver for Westmount Charter School, I furthermore agree:

- To abide by the requirements of all applicable laws at all times while I am engaged as a designated driver.
- To comply with the plan for the field trip or other activity and the instructions of the teacher-leader during the trip.
- To immediately advise the Principal of all traffic violations which will increase the amount of demerit points against my license at the time the charge is issued. I will also report any suspension of my license or change in my insurance status which may occur after the date of this application.

If my vehicle is equipped with front passenger–side airbags, then no student below the minimum height and/ or weight requirement for safety shall be transported in that seat, unless the airbag has been properly deactivated.

To avoid the use of cell phone or any other devices which would distract the driver while operating the vehicle and will only use them while parked in a safe location.

Driver's Name (in full): _____

Address: _____

Telephone: (home) _____ (cell) _____

Driver's License No: _____ Class: _____ Expiry: _____

I hereby declare that I have read and understand the information contained in this form and that the information I have provided is accurate and to the best of my knowledge. I authorize the release of my driver application to the Charter Board and / or its insurance agents.

Signature of volunteer: _____

Date: _____

The information on this application form is collected under the Alberta's Freedom of Information and Protection of Privacy Act to carry out our responsibilities under the School Act. If you have any questions about this form, please contact the school Principal.

Please attach copies of the following documentation:

Photocopy of driver's license

Photocopy of insurance indicating \$2m liability

Photocopy of registration(s)

Approval:

Signature: _____