

Westmount Charter School Applying for a Fee Waiver

If any one of the following applies to your family, complete an Application for Waiver of Fees form, attach proper documentation (applicant's name must be on the documentation) and return it to the Board Office, Attn: Accounts Receivable.

1. We receive assistance from a Provincial or Federal agency.

Attach a photocopy of one of the following:

- A current Medical Services Card.
- A current letter from your Social Worker
- A current Client Reporting Card
- Evidence of coverage under AISH program

2. We are low income but not on Social Assistance.

Attach a photocopy of one of the following:

- A current Alberta Child Health Benefit Card and a copy of your notification from Alberta Works indicating the expiry date of the card.
- A current Canada Revenue Notice of Assessment for both parents

DO NOT attach any of the following to your application, as they are not acceptable:

- Pay stubs from your place of employment
- Employment Insurance documents
- Workers Compensation documents

Full or partial waivers are considered for the following:

- Instructional Resource Fees (all grades)
- Optional Course Fees (Gr. 6 to 12)
- Field Trip Fees (only trips which involve all students in a particular class/grade)

Applications and supporting documentation for fee waivers are due December 1st of each year. Late applications may be denied.

Transportation fees cannot be waived or reduced.

Please note that if you have questions regarding the Alberta Child Health Benefit program, please call 1-866-644-5135 (toll-free number) or visit employment.alberta.ca/FCH/2073.html

Attachment: Application for Fee Waiver Form

